

OFFICIALS RE-IMBURSEMENTS

(As approved by the State Kart Council (Tasmania) 22/7/2011. Replaces document last approved 27/02/2009)

The table below is to reflect re-imburement of fuel paid and used by volunteer officials travelling around the state to officiate at rostered meetings. This is not a 'payment' for services.

	Burnie	Hobart	Launceston	Smithton
Burnie		\$200	\$120	\$80
Hobart	\$200		\$120	\$260
Launceston	\$120	\$120		\$180
Smithton	\$80	\$260	\$180	

- All STATE APPOINTED OFFICIAL'S are to receive a minimum \$10 meal allowance per Day. Club's discretion on cash payment, supplied meal or at canteen (no cash exchange). (Officials must be told of which arrangement for the day, preferably at Officials Briefing)
- Clubs are to provide bottled water free of charge to officials
- Tea and Coffee must be available free of charge
- In the case of a 2 (or more) day Race Meeting, all Accommodation and Evening Meal are to be at the Host Clubs Expense.
- Value of \$30.00 cash for Evening Meal or Hotel Voucher to equivalent value
- 2 Day meeting Exceptions: 2 nights accommodation and meals:
 - HBT – Smithton
 - HBT – Burnie
- Distant 1 Day meeting: Accommodation the 1 night and meal
 - HBT – Smithton
 - HBT – Burnie
- Distant 2 Day meeting: Accommodation the 1 night and meal
 - Launceston – Smithton
 - Launceston – Burnie
 - HBT - Launceston
- All Travel to be paid in Cash **BEFORE** the commencement of Racing. (Preferably at Officials Briefing).
- All Grade 4 official's will be half the remuneration as per the above table.
- AKATas will re-imburse the host club ½ of the cost for the 4th State appointed official ie an Asst C of C or 3rd Steward dependant on whether Gr 4 or higher grade.
- All other re-imburements are at the goodwill of the club ie. If a club requests a particular official to attend.

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NOTES to Officials:

To help alleviate more costs to clubs and the SKC, it is not unreasonable that:

When State appointed officials are travelling to meetings with competitors (that would be attending regardless of the said official attending the meeting)

- payment will be set at re-imbusement of reasonable fuel costs for the car the official travels in.
- That reasonable re-imbusement would be set as ½ the approved re-imbusement from the above table.
- Re-imbusement rates may be subject to review annually due to changes in Costs (with SKC Approval).
- These rates are applicable to all essential officials as below:
Open meetings (and Club days if it becomes necessary to source[#] officials outside of club)
 - C of C and Asst C of C*
 - Chief Steward and other Stewards*
 - Chief Scrutineer*
 - State Tech Officers[#]
 - Barcode Tech[#]
 - Chief Timekeeper[#]
 - Trainers (if State organised, then State Development re-imbursed as per this document. If Club requested then Club re-imbusement as per this document)
- State Titles and Championships are treated separately, as per the Rule book, but utilise this same document for all other essential officials if required to travel within the home state. Ie An Interstate Steward is mandatory and accommodation and expenses are covered by the rulebook, but all other Stewards can be sourced from the home state.
- It is also highly favorable in keeping costs down that officials car pool when they can do so.

Janine Evers
State Officials Coordinator.
July 2011

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Notes to Clubs:

- Clubs should email Supp Regs and any other information to appointed officials in the week prior to the meeting.
- Accommodation, if supplied, and the arrangements for the evening meal/s should also be clearly confirmed to officials prior to arriving at the meeting. Ie Cash or Voucher
- Clubs are reminded that they have a Duty of Care to Officials, whether it be sufficient and timely access to refreshments or provision of overnight accommodation for Officials travelling long distances.
- It is also to be kept in mind that the SKC has striven to alleviate a lot of costs to clubs ie no permit fees, track fees, affiliation fees etc. So it is not an unreasonable expectation for clubs to appropriately re-imburse officials for their expenses in volunteering their time to enable clubs to hold meetings safely and legally.
- It is also timely to remember that there is an agreement between clubs that at Open meetings at least 1 official, either C of C or Chief Steward not be local to that club.
- Clubs are also reminded of the National requirement for the bare minimum of officials required for any race meeting including Club Days, as a:
 - Gr 3 C of C
 - Gr 3 Chief Steward and
 - A second Steward who can be an experienced Gr 4.
- Clubs and Karters need to realise and make allowances for volunteer officials expenses to be included in entry fees as are the prizes and other costs to clubs.

State Titles and State Championships

- As per rule book for Interstate Officials
- As per this document for other officials

Janine Evers
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